

## SOMERSET COUNTY COUNCIL PENSION FUND

## PENSIONS COMMITTEE

## MEETING WORKPLAN 2020 - 2021

Date	Proposed Items of Business	Lead Officer
05-Jun-20	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 March 2020.</p> <p><b>4. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>5. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>6. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 March 2020.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Voting and Engagement Report</b> Report to provide an update of the Fund's voting and engagements activities for the half year to 31 March 2020.</p> <p><b>9. Fund Policies</b> To review and where necessary update the fund's policies and documents.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>DH</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>

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## MEETING WORKPLAN 2020 - 2021

Date	Proposed Items of Business	Lead Officer
Summer 2020 TBC	<p><u>Informal/Training Session</u></p> <ul style="list-style-type: none"> <li>- Risk</li> <li>- Knowledge &amp; Skills</li> </ul>	
17-Sep-20	<p><u>FORMAL MEETING</u></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 June 2020.</p> <p><b>4. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>5. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>6. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 June 2020.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Annual Accounts and Investment Performance 2019/2020</b> To consider the accounts and investment performance for the year to 31 March 2020.</p> <p><b>9. Actuarial Update</b> To consider the Report of the Fund's Actuary Barnett Waddingham.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>DH</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>BW</b></p>

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Date	Proposed Items of Business	Lead Officer
September 2020 TBC	<p><b><u>ANNUAL EMPLOYERS MEETING</u></b></p> <p><b>Annual Employers' Meeting of the Pension Fund</b> Venue TBC</p>	
04-Dec-20	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 30 September 2020.</p> <p><b>4. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>5. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>6. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 30 September 2020.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>9. Voting and Engagement Report</b> Report to provide an update of the Fund's voting and engagements activities for the half year to 30 September 2020.</p> <p><b>10. Review of Investment Strategy</b> To review the Brunel portfolios that the Fund invests in and whether they remain the preferred mix going forward.</p> <p><b>11. Review of Ethical, Governance and Social Investment Policy</b> To review the Fund's policy on ESG.</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>DH</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p>

## SOMERSET COUNTY COUNCIL PENSION FUND

## PENSIONS COMMITTEE

## MEETING WORKPLAN 2020 - 2021

Date	Proposed Items of Business	Lead Officer
12-Mar-21	<p><b><u>FORMAL MEETING</u></b></p> <p><b>1. LGPS Pooling of Investments</b> Report to provide an update on progress on pooling of investments as per government guidance.</p> <p><b>2. Independent Advisor's Report</b> To receive a verbal update on market issues and events from the independent advisor.</p> <p><b>3. Review of Investment Performance</b> Report to provide an update of the Fund's performance for the quarter period to 31 December 2020.</p> <p><b>4. Review of Administration Performance</b> To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p><b>5. Business Plan Update</b> To consider progress against the Committees approved business plan.</p> <p><b>6. Finance and Membership Statistics Update</b> Report to provide an update of the Fund's position for the quarter period to 31 December 2020.</p> <p><b>7. Review of Pension Fund Risk Register</b> To review the risks within the fund and form an appropriate risk register for the fund.</p> <p><b>8. Review of Committee Knowledge &amp; Skills</b> To agree a framework for assessing Committees Knowledge and Skills and a training programme</p> <p><b>9. Resources review, Financial target setting and committee objectives setting</b> To conduct a review of the resources available to the fund and to adopt a financial forecast, committee performance objectives for the 2020-2021 financial year and review the overall performance target for 2020 to 2023.</p> <p><b>10. Review of cash management arrangements</b> To review the management arrangements for the cash resources held by the fund.</p> <p><b>11. Future Meetings</b> To agree meeting dates for 2022</p>	<p><b>AS</b></p> <p><b>AS</b></p> <p><b>DH</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS</b></p> <p><b>AS/SM</b></p> <p><b>AS</b></p> <p><b>AS</b></p>